HANYANG CYBER UNIVERSITY

2025 SPRING

UNDERGRADUATE ADMISSION GUIDELINES FOR INTERNATIONAL STUDENTS

- FRESHMEN -

HANYANG CYBER UNIVERSITY
한양사이버대학교 www.hycu.ac.kr

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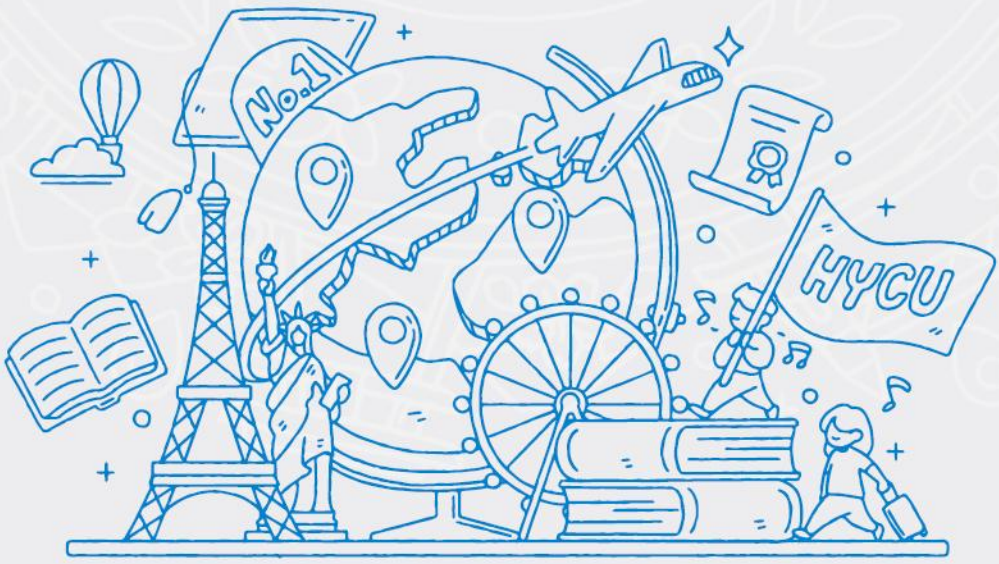


01. Eligibility

Category	Eligibility
Nationality	- Applicants with foreign nationality whose parents both have foreign nationality
Academic	- Applicants must be high school graduates (or expected graduates) or have passed the high school diploma equivalency exams *(*Foreign equivalency exams are not eligible to apply.)* - Additional criteria: a. Those recognized as having equivalent qualifications under relevant laws. b. For those who have completed the entire primary, middle, and high school education in one country, the final three years are recognized as high school education. c. For those who have completed less than 12 years of education, the years spent at a college or university in their home country can be counted toward fulfilling the 12-year requirement. However, if there are unavoidable gaps due to differences in educational systems, up to one semester (6 months) of discrepancy may be accepted.
Korean Language Proficiency	- Applicants must meet one of the following criteria: a. Hold a Test of Proficiency in Korean (TOPIK/TOPIK IBT) Level 2 or higher. b. Be a graduate (or expected graduate) of a domestic university in Korea, with Korean proficiency considered equivalent to that of TOPIK holders (excluding those from English-track programs). c. Applicants without a TOPIK score may still qualify based on an academic proficiency test score of 60 or higher. * Academic Proficiency Test: Personal Statement and Study Plan written in Korean 〈Korean Language Course Requirement〉 - Applicants with a TOPIK Level 2 or no TOPIK score (excluding graduates of 4-year universities in Korea) are required to complete a minimum of 300 hours of Korean language courses offered by the Department of Korean Education and Culture Contents within their first year of enrollment. - However, if a student with TOPIK Level 2 achieves TOPIK Level 3 during the first semester after enrollment, the required coursework can be reduced to 120 hours.

02. Admission Unit and Quota

Division	Department	Quota
Urban Infra System Engineering	Architecture & Urban Engineering	200
Mechanical & Automotive Engineering	Mechanical & Control Engineering	
	Automotive & IT Engineering	
Energy & New Materials Engineering	Smart Battery Engineering	
Electrical, Electronic & Communication Engineering	Semiconductor Systems Engineering	
	Electrical & Electronic Engineering	
Computer & Software Engineering	Defense Convergence Technology	
	Applied Software Engineering	
	Computer Science Engineering	
Business Administration	MIS and AI Business	
	Global Management	
	Marketing	
	Operations Management, Logistics & Distribution	
	Finance, Accounting & Taxation	
International Language & Culture	English	
	Japanese Language	
	Korean Education and Culture Contents (Korean Language & Culture Major)	
Social Sciences	Economics & Financial Asset Management	
	Advertising & Media	
	Educational Technology	
	Law	
	Health Administration	
	Real Estate Studies	
	Social Welfare	
	Child Studies & Education	
	Hospitality Management	
Psychological Counseling	Counseling Psychology for Military and Police Forces	
	Art Therapy	
	Counseling Psychology	
	Adolescent Counseling	
Aviation	Aeronautical Science & Airline Management	
Design	Architecture & Space Design	
	New Media Design	
	Visual Communication Design	
	Arts & Culture Design	
	AI Industrial Design	
Sfumato		
Total		**200**

03. Application Schedule

Procedure	Details	Schedule	
Online Application	- Submit the application form and pay the application fee online via the website (http://go.hycu.ac.kr). - Write a Personal Statement and Study Plan in Korean. - Take the Academic Proficiency Test.	1st Round	December 1, 2024 (Sun.) 09:00 AM ~ January 16, 2025 (Thu.) 09:00 PM
		2nd Round	January 27, 2025 (Mon.) 09:00 AM ~ February 11, 2025 (Tue.) 09:00 PM
Submission of Documents	- Submit the required documents	1st Round	December 1, 2024 (Sun.) 09:00 AM ~ January 16, 2025 (Thu.) 09:00 PM
		2nd Round	January 27, 2025 (Mon.) 09:00 AM ~ February 11, 2025 (Tue.) 09:00 PM
Announcement of Results	- Check the results on the admission website or via SMS.	1st Round	January 22, 2025 (Wed.) 10:00 AM
		2nd Round	February 17, 2025 (Mon.) 10:00 AM
Minimum Tuition Payment	- Pay tuition for 12 credits (4 courses) via credit payment only (*pay attention to the deadline).	1st Round	January 22, 2025 (Wed.) 10:00 AM ~ January 24, 2025 (Fri.) 05:00 PM
		2nd Round	February 17, 2025 (Mon.) 10:00 AM ~ February 19, 2025 (Wed.) 05:00 PM
Course Registration and Additional Tuition Payment	- Enroll in 12 or more credits and pay (additional) tuition.	1st Round	February 12, 2025 (Wed.) 10:00 AM ~ February 18, 2025 (Tue.) 05:00 PM
		2nd Round	February 17, 2025 (Mon.) 10:00 AM ~ February 19, 2025 (Wed.) 05:00 PM

※ Applicants must comply with the deadlines and selection procedures for each step.
Any disadvantages resulting from failure to check will be the responsibility of the applicant.

※ All dates and times are based on Korea Standard Time (KST).

04. Selection Criteria

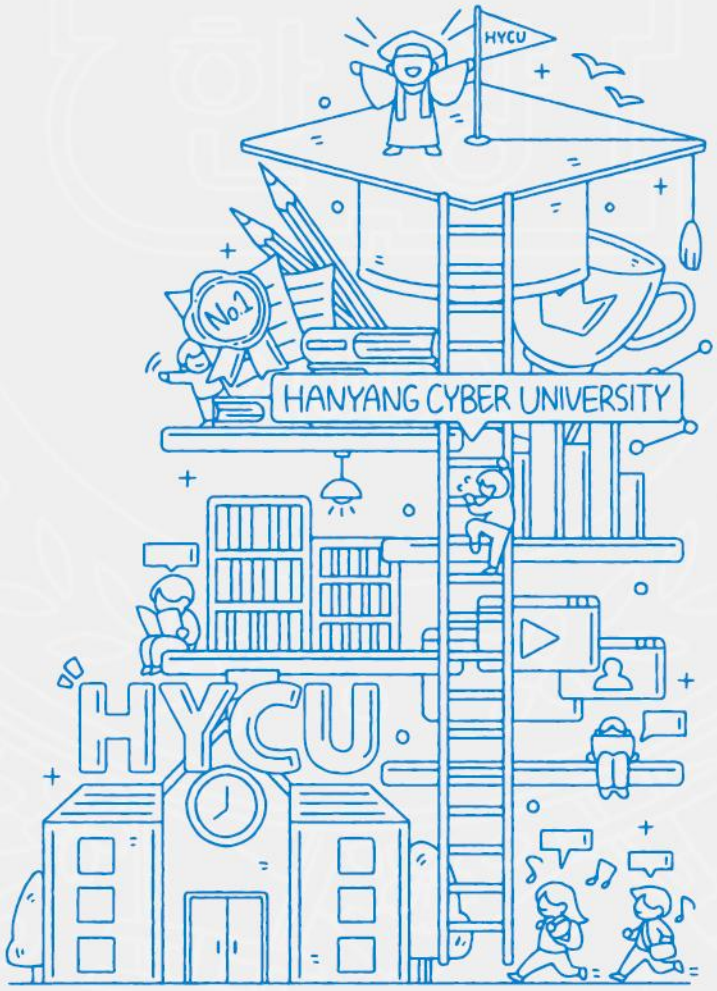
Category	Score
Personal Statement and Study Plan	70
Academic Performance Test	30
Total	100

※ Successful applicants will be selected and notified in order of highest score based on the percentile scores of the Personal Statement and Study Plan, plus the original score of the Academic Performance Test.

※ Tie-breaking criteria

1) Original score on the Academic Performance Test

2) Higher score on the Personal Statement and Study Plan



05. Application Process

Access the Website

- Access the Admission Center Website 〉Go to the Application Page
  · https://go.hycu.ac.kr
  · Tel: +82-2-2290-0082 , Fax: +82-50-2290-0605

Check Important Notes

- Read the Important Notes for Online Application and Consent to the Use of Personal Information.

Complete the Application Form

Common Notes	- All information provided must match the supporting documents, so only input information that is supported by proof. - Any disadvantages arising from discrepancies between the provided information and the actual facts will be the applicant's responsibility.
Issue an Application Number	- Enter the applicant's personal information to issue the application number.
Complete the Application Form	- Enter the information required for the university admission process.

Payment of Application Fee

- Application Fee: KRW 30,000
- Payment Method: Credit Card Payment only

Academic Proficiency Test

- Write the Personal Statement and Study Plan in Korean.

Academic Performance Test

- Take the test only once during the application period.
- Test duration: 30 minutes

Documents Submission

Required Documents	- Mailing Label (List of Submitted Documents) - Academic Documents (Required Original) - Scholarship Documents (Required for applicable applicants, Original or Copy accepted) - Other Documents (Optional, Copy accepted)
Submission Method	- Registered Mail Submission - In-Person Submission - Online Submission

Announcement of Final Results

- Individual notification will be sent via the admission website, SMS, and email.

06. Required Documents

1) List of Required Documents (*Original documents within 3 months of issuance)

Category	Details
High School Graduates or GED Holders	- Official High School Diploma or Equivalent Certificate (e.g., Certificate of expected graduation, GED Certificate) - Proof of Foreign Nationality (for both the applicant and both parents) - Certificate of Family Relations issued by a foreign government
Graduates of Foreign High Schools	- Choose one from Apostille Verification, Overseas Education Verification, or Academic Credentials Verification - Original Official High School Diploma or Equivalent Certificate (e.g., Certificate of expected graduation, GED Certificate) and one notarized Korean translation - Proof of Foreign Nationality (for both the applicant and both parents) - Certificate of Family Relations issued by a foreign government

※ If any of the above documents are not in English, a notarized English translation must be attached.
※ Applicants are responsible for verifying their supporting documents. Failure to submit documents by the deadline will be considered as a lack of intent to apply and will result in automatic disqualification.

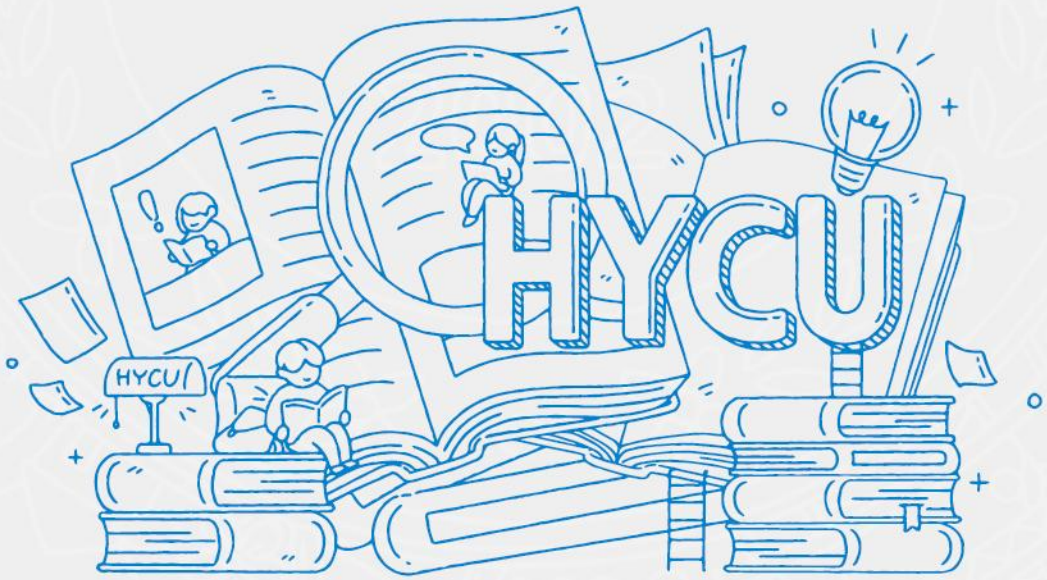
2) Documents Submission Method

Category	Details
Registered Mail	- Mailing Address: The Admissions Office, #101, Cyber Building 1, Hanyang Cyber University, 220 Wangsimni-ro, Seongdong-gu, Seoul, 04763, Korea - Deadline • 1st round: January 16, 2025 (Thu.) 09:00 PM • 2nd round: February 11, 2025 (Tue.) 09:00 PM - Documents with a postmark by the deadline will be accepted.
In-Person	- Address: The Admissions Office, #101, Cyber Building 1, Hanyang Cyber University (within Hanyang University Seoul Campus) - Office Hours • Weekdays: 10:00 AM - 10:00 PM • Weekends and Holidays: 9:00 AM - 6:00 PM

※ Once document submission is confirmed, a completion notification message will be sent.
※ If documents are not submitted, admission may be revoked and additional documents may be requested if necessary.

3) Important Notes on Document Submission

① Responsibility for Document Verification: Applicants are fully responsible for verifying all submitted documents, including those from foreign institutions.
② Additional Document Requests: If deemed insufficient, the Admissions Office may request additional documents from the applicant.
③ Incomplete Submissions: Any incomplete submissions may result in documents being disregarded or treated as unsubmitted.
④ Submission Deadline: Failure to submit or receive documents within the deadline will result in exclusion from consideration for admission and scholarship selection.
⑤ Original Documents: All documents must be submitted as original hard copies. Submitted documents or records will NOT be returned to the applicant. If there are documents that can only be issued once and thus cannot be submitted as originals, copies certified by Hanyang Cyber University or the issuing institution are also acceptable.
And official documents issued by public offices (e.g., community centers) printed black and white are acceptable as originals only if certified by the issuing authority.
⑥ No Changes After Submission: Submitted documents cannot be canceled or revised once they are received.



07. Registration and Tuition Payment

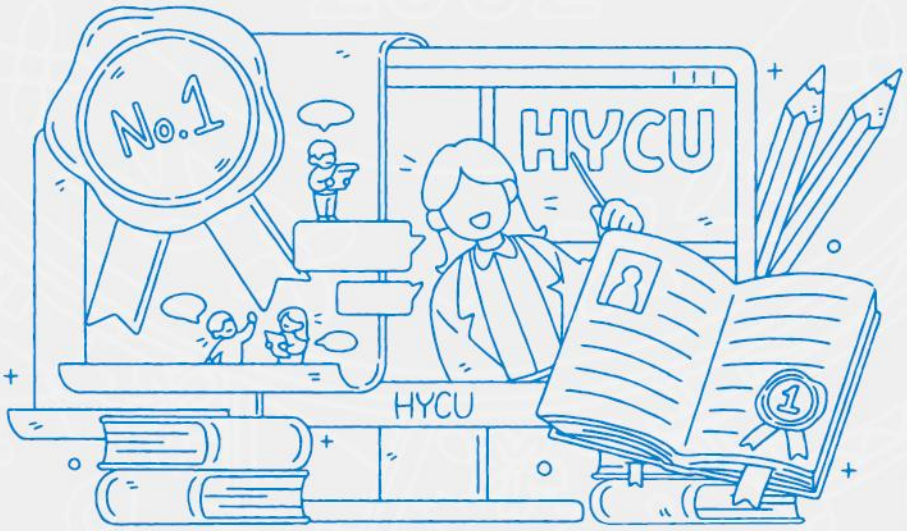
Category		Amount	Payment Timeline
Application Fee		KRW 30,000	At the time of application
Total Tuition	Tuition Fee	KRW 84,000 per credit KRW 1,008,000 for 12 credits KRW 1,512,000 for 18 credits (before scholarship deductions)	Each semester
	Admission Fee	KRW 99,000	First semester of enrollment

※ For applicants under the international students admission, payment is only possible via credit card.

08. Scholarships for International Students

(Admission scholarships are pre-applied as a deduction.)

Category	Details	
Basic Scholarship	Qualification	- Applicants who have applied for international students admission and completed registration
	Amount	- 30% reduction in tuition for 1 year
	Required Documents	- Documents required for International Students Admission
Scholarship for Excellence in TOPIK	Qualification	- Applicants who have applied for international students admission and have completed registration with excellent Korean language proficiency (TOPIK level 2 or higher)
	Amount	- 40% reduction in tuition for 1 year
	Required Documents	- An original copy of the TOPIK certificate (Only certificates issued within the last 2 years are valid.)



09. Korean Language Course Requirement

<table>
<tr><th colspan="2">Course Title</th><th rowspan="2">Note</th></tr>
<tr><th>1st Semester</th><th>2nd Semester</th></tr>
<tr><td>KOREAN INTRODUCTION</td><td rowspan="2">KOREAN FOR BEGINNERS 2</td><td rowspan="4">- Applicants with a TOPIK Level 2 or no TOPIK score (excluding graduates of 4-year universities in Korea) are required to complete a minimum of 300 hours of Korean language courses offered by the Department of Korean Education and Culture Contents within their first year of enrollment.

- However, if a student with TOPIK Level 2 achieves TOPIK Level 3 during the first semester after enrollment, the required coursework can be reduced to 120 hours.</td></tr>
<tr><td>KOREAN FOR BEGINNERS 1</td></tr>
<tr><td>KOREAN PRACTICE FOR BEGINNERS 1 (LISTENING AND SPEAKING)</td><td rowspan="2">KOREAN PRACTICE FOR BEGINNERS 2 (READING AND WRITING)</td></tr>
<tr><td>TOPIK PRACTICE 1</td><td>TOPIK PRACTICE 2</td></tr>
</table>

10. Important Notes for Applicants

1) Applicants with an admission score below 60 (original score) will be disqualified regardless of the enrollment quota.
2) For any type of admission, applicants who apply or are admitted through fraudulent methods, such as inadequate academic qualifications, false statements, will be revoked without exception.
3) Applicants and admitted students may apply for dual enrollment at other colleges and universities (but must check with the other college or university to see if it accepts multiple applications or dual enrollment).
4) Submitted documents will not be returned, and the application fee, which is set at a minimal cost, complies with the provisions of the Higher Education Act.
5) Failure to submit documents or pay the required amount during the application or payment periods will be considered an indication that you do not intend to apply.
6) Refund of tuition due to withdrawal or overpayment is subject to the prescribed refund application process.
7) The refund of tuition fees is governed by Article 58 of the University's Academic Regulations.
8) In the event of unfilled spaces after the announcement of accepted students, the first applicant on the waiting list will be contacted first, and if contact is unsuccessful after more than three attempts, the next applicant will be given the opportunity to enroll.
9) Any disadvantages caused by mistakes in the choice of track/year/department and failure to provide (or change) cell phone, home (work) phone, mailing address, etc. are the responsibility of the applicant.
10) Matters not specified in the admission guidelines are subject to the decision of the Admissions Committee.

본 모집요강은 한글과 영어로 작성되었으며, 해석상의 차이가 발생할 경우 한글로 작성된 내용을 기준으로 합니다.

This guideline was originally written in Korean and translated into English.
In case of any discrepancies, the Korean version will take precedence.

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